



Loan Officer Job Listing

Join our lending team! Bank of Commerce is looking for a driven, relationship-focused Loan Officer to serve our Saratoga community. In this role, you will guide customers through consumer, residential, and business lending while building the long-term relationships that community banking is all about.

WHAT DOES SOMEONE IN THIS ROLE ACTUALLY DO?

Lending Management. You will work with customers from the first conversation and pre-application through approval, closing, and funding. You will also manage and grow an established portfolio, stay connected with customers after their loans close, and look for ways to help them reach their next financial goal. Because this position is based in Saratoga, you will be a visible representative of Bank of Commerce in the Platte Valley and will occasionally travel to our Rawlins office to collaborate with the lending team.

WONDER IF YOU ARE A GOOD FIT?

This position is about sound judgment, initiative, and trust. We are looking for a self-starter who communicates well, pays close attention to detail, and enjoys developing genuine customer relationships. The right person will be comfortable taking ownership of their work, collaborating with teammates, representing the bank in the community, and following lending policies, documentation requirements, and compliance standards. Positive, professional, confident, and community-minded candidates are encouraged to apply.

LOOKING FOR AN EMPLOYER WHO VALUES YOUR CONTRIBUTION?

At Bank of Commerce, we believe hard work should be recognized. Compensation is commensurate with experience, and annual reviews and raises are based on tenure and performance. Each employee works with their supervisor to set meaningful goals for themselves and the bank. Our mission is to Be a Better Bank, so finding ways to make yourself, our customer experience, and our business better is key.

HERE ARE A FEW BENEFITS

Besides joining a trusted, locally owned bank with a positive and friendly work environment, we offer:

- Competitive pay with potential for bonuses and raises
- Health insurance and long-term disability coverage
- 401(k) retirement plan
- Paid holidays and paid vacation
- Sick leave
- Wellness program with incentives
- Opportunities to build lasting relationships and make a visible impact in the community

WHAT ARE THE PHYSICAL REQUIREMENTS OF THE JOB?

This job operates in a professional office environment. While performing the duties of this job, the employee will be largely sedentary and will be required to sit/stand for long periods while using a computer and telephone. The employee will be regularly required to operate a computer and other office equipment, including a phone, copier, and printer.

The purpose of the above job description is to provide potential candidates with a general overview of their role. It's not an all-inclusive list of the duties, responsibilities, skills, and qualifications required for the job. You may be asked by your supervisors or managers to perform other duties. You will be evaluated in part based upon your performance of the tasks listed in this job description.

ABOUT BANK OF COMMERCE

Bank of Commerce is Carbon County's only home-owned bank, serving Rawlins, Saratoga, and the surrounding communities. We are proud to combine local decision-making and personal relationships with professional financial service. Our team is made up of people who care about helping their neighbors turn plans into reality and who share our commitment to Be a Better Bank. Ready to take the next step? Apply to join the Bank of Commerce lending team.